**Checklist: Resident Requirements for Competence Committee (CC) Meeting**

**The following are mandatory requirements:**

* Resident **Logbook** updated within 1 week of the upcoming CC meeting
* **Paper forms** of EPA assessments submitted to Lori Dengler, Program Administrator, and data updated in EPA Tracker (Google Sheet)
* Completion rate of 80 % for evaluations of faculty clinical teaching since the last CC meeting. Actual evaluation forms the resident complete for faculty members will always remain anonymous. Only completion rates of evaluation forms pushed to residents in VENTIS are reviewed.

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| **Metrics that the Competence Committee will be reviewing:**   * Number of anesthesia rotations completed * Number of EPA requests made by the resident * Number of EPA assessment forms expired * Trajectory of progression for individual EPAs * Narrative feedback provided by Observers in specific EPAs or standalone narrative observations * (Milestones that are Not Observed, In Progress, and Achieved -- *in the future with improved data analysis from new software program*)   + It is expected that not all observations are ‘achieved’, but that there are ‘in progress’ observations for a given EPA * Daily evaluations * ITARs from off-service rotations * Logbook numbers * +/- ABA and AKT scores, if applicable * OpenAnesthesia use * Resident’s level of engagement with Academic Advisor; AAs only have access to your Google EPA Tracker * Academic half day attendance |