

## Appeal for Admission to Year 4 of the BMSc Program (for students with extenuating circumstances in Year 2)

A student who is not eligible for admission to Year 3 BMSc may submit an appeal to the Basic Medical Sciences Undergraduate Education (BMSUE) Program Committee provided they had extenuating circumstances in Year 2 which affected their academic performance. Should the appeal be granted, the student will (i) register in Year 3 of a BSc program, and (ii) be permitted to submit an Intent to Register for Year 4 of the BMSc (Honours) Program during the Intent to Register period in Year 3. In order to be admitted into Year 4 of the BMSc (Honours) Program (the admission decision will be made during the adjudication period following Year 3), the following general conditions must be satisfied prior to September 1 of Year 4:

- All courses taken during the Fall/Winter of Year 3 and during the summer after Year 3 must be successfully completed (i.e. no failures) and all basic medical science courses taken during this period must be completed with marks of at least 60%;
- All courses listed in the Admission Requirements for the module to which the student applies for Year 4 BMSc must be completed with the minimum marks specified;
- Students applying to Double Majors for Year 4 BMSc must: (i) complete at least 3.0 additional modular courses by the end of Year 3, including the necessary prerequisite courses to allow registration in the required 4000-level courses of the Double Majors, and (ii) achieve an “Appeal Average” of at least 75% ([the 2000-level courses listed in the Admission Requirements for the Double Majors](#) will comprise 1/3 of the Appeal Average and the best 3.0 additional modular courses from the basic medical sciences will comprise 2/3 of the Appeal Average);
- Students applying to Honours Specialization modules for Year 4 BMSc must: (i) complete all courses listed in the [Weighted Average Chart](#) for the Honours Specialization module to which they apply for Year 4 BMSc, and (ii) achieve an “Appeal Average” of at least 75% (the Appeal Average will be calculated in the same manner as the [Weighted Average](#) for Honours Specialization modules in the BMSc Program). Although a student may achieve an Appeal Average of at least 75% as a condition for admission to Year 4 BMSc, they might not be admitted to the Honours Specialization module requested. Each Honours Specialization has a maximum capacity and admission will be competitive if the number of applicants exceeds the number of spaces in Year 4, i.e. a Weighted Average greater than 75% will be required for admission to certain Honours Specialization modules. Students who satisfy the conditions of their appeal, but are not admitted to a particular Honours Specialization module, will be considered for admission to Double Major modules.

More specific conditions may apply depending on the student’s circumstances.

Appeals must be submitted to the BMSUE Coordinators via the [BMSUE Question Portal](#), immediately after adjudication decisions are made for admission to Year 3 BMSc. The deadline to submit an appeal is June 30<sup>th</sup> but students are encouraged to submit their appeals by **mid-June** so that decisions can be made prior to course registration in mid-July. Once a decision is made, it will be conveyed to students via their Western email. If not admitted into Year 4 of the BMSc program, students may elect to continue in a non-BMSc degree, e.g. BSc (Honours) degree, containing one Major module offered by the Basic Medical Science departments.

The appeal must consist of answers to the following questions:

1. What were the extenuating circumstances that contributed most significantly to your academic performance in Year 2 such that you were denied entry into Year 3 of the BMSc program?
2. When did the problem(s) arise? Supporting documentation must either already reside in the Academic Counselling Office in NCB 280 or be submitted with this appeal to the BMSUE Coordinator. Any documentation submitted to the BMSUE Coordinator will then be forwarded to the Academic Counselling Office in NCB 280.
3. Why do you think you would be successful in the BMSc program, if your appeal were granted?
4. Academic goals:
  - a. In which module do you wish to register, if admitted to Year 4 BMSc?
  - b. In which courses do you wish to register for the upcoming year?