How do I submit an ITR for Year 4 BMSc

Go to Student Center and click on "Complete My Intent to Register" under the Student Services Links (right-hand side)

- choose your status for Fall/Winter 2018/19 by selecting Full-time, and then click on Continue
- on the next screen, you'll see something like the following example:
  - You are currently in:
    - Schulich Sch of Med and Dent
    - Bachelor of Medical Sciences -HON (the HON stands for Honors degree)
    - Interdisciplinary Medical Sci - HSP (HSP stands for Honors Specialization)
- **if you want this module(s) as your First Choice for next year**, then click on "Continue in current program" and submit a Second Choice by following the steps below.
- **if you do NOT want this module(s) as your First Choice for next year OR to submit your Second Choice**, then follow the steps below:
  - select "Schulich School of Medicine & Dentistry" as your faculty and click on Continue
  - select either Bachelor of Medical Sciences or Bachelor of Medical Sciences - Western Scholars, and then click on Continue
    - a pop-up box will appear if you select Bachelor of Medical Sciences - Western Scholars, to inform you of the minimum marks that must be achieved in each year to earn the Western Scholars designation (click OK)
    - if you're not eligible for the Western Scholars designation, you'll still be considered for Year 4 BMSc with the modules you submit during ITR
  - click on the drop-down arrow and select the type of module(s) you'd like for next year:
    - Honors Specialization (by itself or Honors Specialization + a Major OR Honors Specialization + a Minor), or
    - Honors Major + Major (Double Majors)
  - click on the drop-down arrow to pick the specific module, e.g. Honors Specialization in Biochemistry of Infection and Immunity, that you want as your First Choice
    - if you select Honors Major + Major, you have to choose both Majors from two drop-down boxes
  - some students choose to also pursue a Certificate (make sure you check the Academic Calendar for the requirements)
  - after you click on Continue **but before you click on Confirm on the next screen**, you should be able to click on the back arrow to revise your selection
    - if you click on Confirm and then want to change your selection, you have to exit the ITR process and submit a new ITR
    - you can submit your online ITR as many times as you want - the last ITR you submit on or before March 31st will be the one that "sticks"!
  - click on Confirm if your selection is correct

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