Dear Graduate Student,

The graduate enrollment period for the 2016 Winter term begins December 2, 2015. You have been assigned a random appointment time to enroll in courses based on your program, and will find the date and time by signing into Student Center.

Your course registration at The University of Western Ontario will be done online through the Student Center (http://student.uwo.ca).

The instructions below outline how to access your enrollment appointment and how to register in courses.

If you are unsure which courses you should be registering in, you can find the information on your program’s website. You can access these sites through the School of Graduate and Postdoctoral Studies’ website (http://grad.uwo.ca).

**Department of Biochemistry Important Information**

**Non thesis Students:**
- You do not enroll in Biochemistry 9550T
- 9533, Ideas to Innovation: you have to enroll in it each term. For the fall term you will be given an IPR grade. The final grade will come at the end of the Winter term.
- MMASc courses: you need to take three of the four that were/are offered during the academic year (September-April). The two courses offered during the winter term are:
  - 9506S, Cell signaling and Gene Expression
  - 9516T, Cancer Biology

**Thesis Students:**
- You do not enroll in Biochemistry 9550T. I will do that when/if you have permission to write your thesis.
- Biochemistry 9533, Ideas to Innovation, is for the Non thesis students only.
- You must complete and submit the attached course enrollment form by the deadline date. If it is not submitted you will be withdrawn from any courses you have registered in. Please note this is a PDF fillable form. Signatures are required (i.e. you cannot type your name or your supervisor’s name in the “Signature” area.

Course outlines will be available on our website shortly.

**Before you register in courses:**
You must be enrolled in the term you're choosing your course in.
You must have an active Western email account.
You must find your course enrollment appointment date and time.

**Student PIN (New Students)**
To obtain your PIN you can go to the Student Services website at: studentservices.uwo.ca.

**Activate UWO Email Account**
Obtain your Western username and password from the Information Technology Services (ITS) website at http://www.uwo.ca/its/activateAccount.html.
You will need your Western student ID number and PIN.

**Finding your Course Enrollment Appointment Date**
Log in to student.uwo.ca.
On the right you will see 'Enrollment Dates'.
Select 'Details' to view the specific start time of your appointment.
You will not be able to register for courses prior to this time.

**Enrolling in Courses**
To assist you in course registration there is a step-by-step guide as well as links to more detailed instructions at http://www.registrar.uwo.ca/general-information/how_to_guides/step_by_step_guide_to_registration.html

You will be restricted to the courses within your program with the exception of those courses required for your degree.

If you are required to or would like to take a course outside your program or require an undergraduate course you must contact your Graduate Program Assistant and complete the appropriate form.